



XAVIER SCHOOL

GAMHARIA

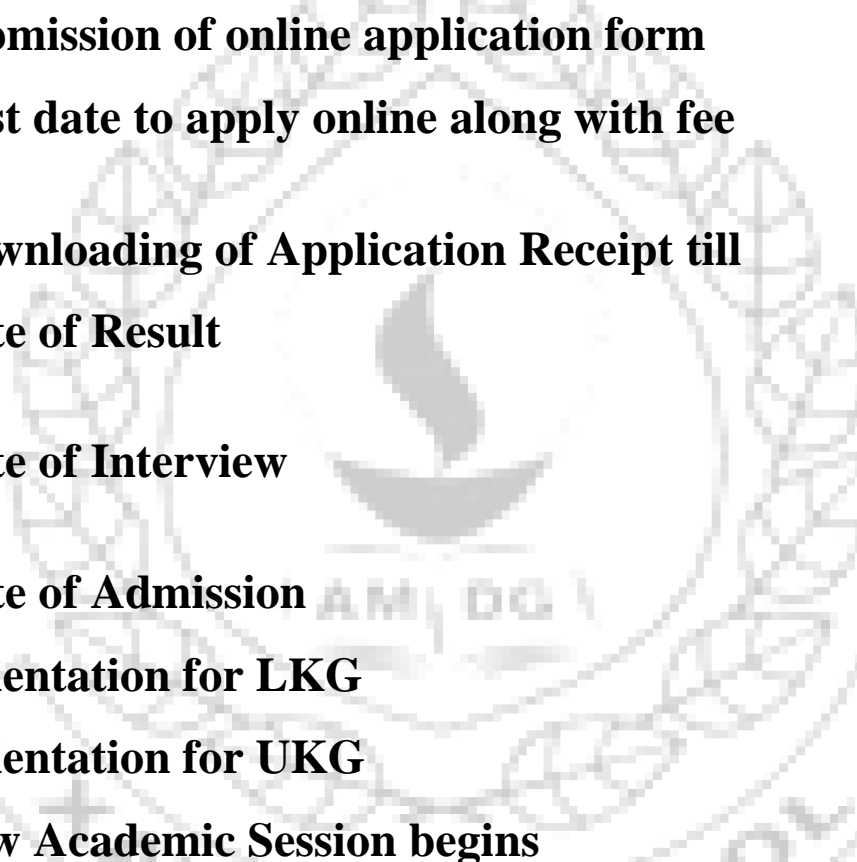
Affiliated to CISCE (School Code JH097)

(From KG to STD XII)



(A JESUIT INSTITUTION)

Important Dates



1. Submission of online application form	14.10.2019
2. Last date to apply online along with fee	30.11.2019
3. Downloading of Application Receipt till	21.12.2019
4. Date of Result	18.01.2020
5. Date of Interview	20.01.2020
6. Date of Admission	27-01-2020
7. Orientation for LKG	13.03.2020
8. Orientation for UKG	14.03.2020
9. New Academic Session begins	16.03.2020

NOTE: PRINT ONLINE ADMISSION FORM (CONFIRMATION PAGE) AND BRING THE SAME TO THE SCHOOL IF SELECTED.

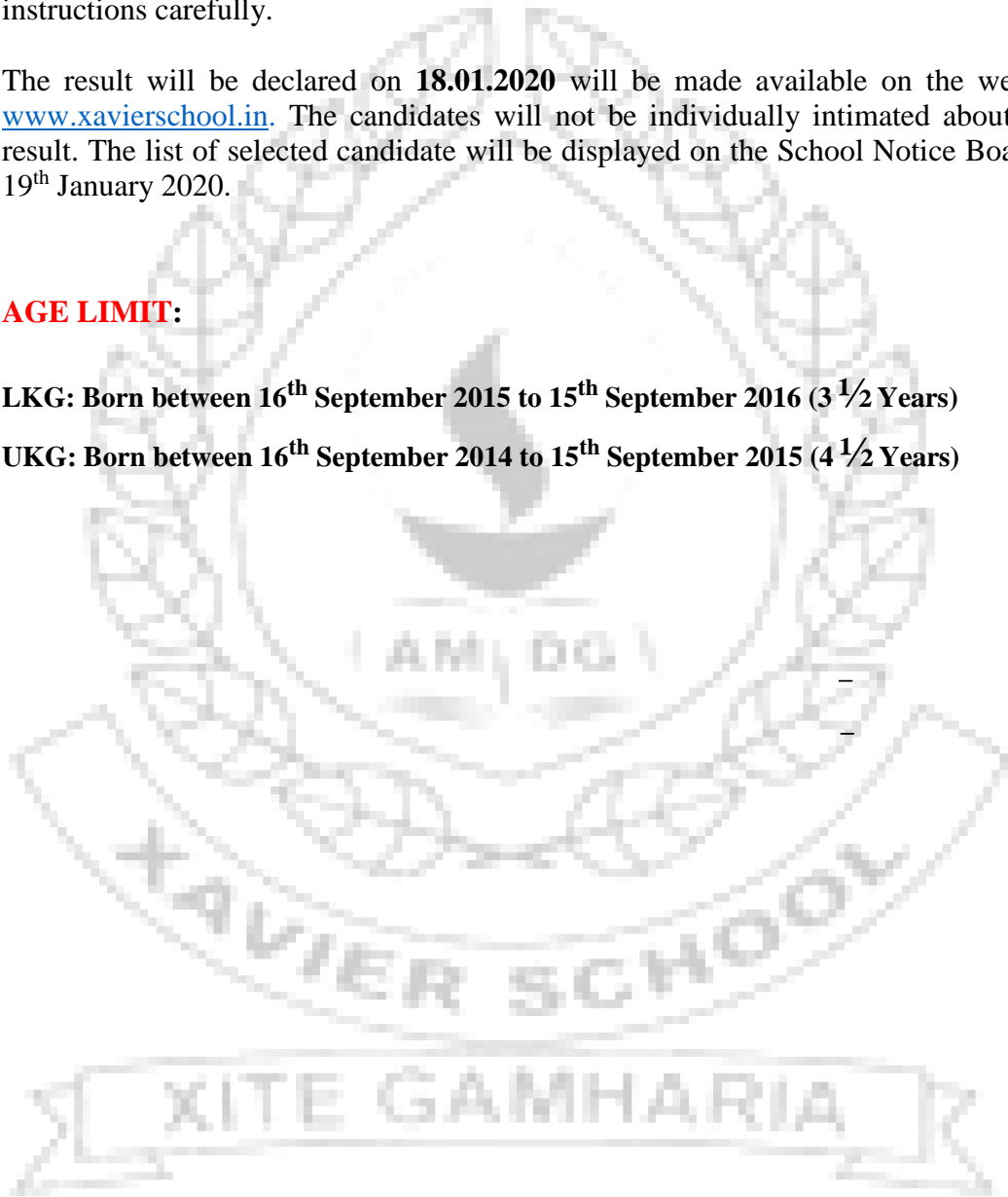
IMPORTANT INSTRUCTIONS

1. Parent may fill the application form in 3 stages:- application form, upload images, fee payment.
2. Before submission of the online Application Form, the parent should read the instructions carefully.
3. The result will be declared on **18.01.2020** will be made available on the website: www.xavierschool.in. The candidates will not be individually intimated about their result. The list of selected candidate will be displayed on the School Notice Board on 19th January 2020.

4. **AGE LIMIT:**

LKG: Born between 16th September 2015 to 15th September 2016 (3 1/2 Years)

UKG: Born between 16th September 2014 to 15th September 2015 (4 1/2 Years)



Contact Us for all admission related queries:

Xavier School Gamharia, XITE Campus, Tata-Kandra Main Road, Dist: Saraikela - Kharswan, 832108

Ph. No: 0657-2333377/84

Email id: info@xavierschool.in

Website: www.xavierschool.in

6. FEE AND MODE OF PAYMENT:

Category	Amount (Rs.)
Fee of Application Form	Rs.250/-
Admission Fee in LKG	Rs.22,000/- (approximate) subject to change
Admission Fee in UKG	Rs.22,000/- (approximate) subject to change

- i. The candidates may pay the admission fee either by credit/ debit card or through net banking of any bank generated during the online filling of the application form.
- ii. If the fee is paid through credit/debit card/net banking and the receipt is not generated, it means the transaction is cancelled and the amount will be refunded to concerned credit/debit card/ net banking within a week. Such candidates have to pay the fee once again.
- iii. Please note that fee submitted by any other mode like money order, demand draft (D.D), IPO etc. will be rejected. Fee once paid will not be refunded under any circumstances.

Note: In case you are not able to submit the application form online, you may submit the same online through school office from 14th October to 30th November 2019 between 8.30 am to 12.30 pm.

HOW TO APPLY (APPLICATION HAS TO BE SUBMITTED ONLINE):

STEPS FOR SUBMISSION OF ONLINE APPLICATION FORM

- i) Candidate seeking admission in XAVIER SCHOOL, GAMHARIA must apply online only at the School **website:** www.xavierschool.in.
- ii) Before applying online, the candidates must possess the scanned images of the following as given below:-
 - Passport size photograph of the candidate in JPG format of minimum **4kb to 40 kb**. The dimension of the photograph should be 3.5 cm (width) x 4.5 cm (height).
 - Postcard size **Family photograph (Father and Mother along with the child)** in JPG format of minimum **4kb to 30 kb**. The dimension of the photograph should be **3.5 cm (width) x 1.5 cm (height)**.
 - Baptismal certificate (in case of a Catholic/Christian)
 - Birth Certificate from any of the following:
 - a. Municipality/ Corporation
 - B. Notified Area Committee
 - C. Office of Birth And Deaths
 - Aadhar of a candidate in jpg format.(If available)
 - Caste Certificate if applicable.
 - PWD Certificate if applicable.
- iii) After filling in all the details for applying online the candidates have to select the option of payment of application fee either by credit/debit card/Net banking.
- iv) The candidate must keep a printout of the application form (confirmation page) for his/her record.
- v) **On the day of interview the candidates are required to bring all original documents given below along with the printout of online application receipt.**



Required Original Documents

- a) Birth Certificate
 - b) Aadhar Card of candidate (If available)
 - c) Caste certificate if applicable
 - d) Disability certificate if applicable
- vi) In order to avoid rush at the last minute, the candidates are advised to apply early. XAVIER SCHOOL will not be responsible for network problems or any other problems of the same nature in the submission of online application form.

GENERAL INSTRUCTIONS

- i) The candidates must read the age criteria for eligibility as given in AGE LIMIT section carefully and must satisfy themselves regarding their eligibility for the selection before filling in the online application form.
- ii) Submission of online Application form is mandatory. Hard copies of application form will not be accepted by XAVIER SCHOOL.
- iii) Application Form must be complete in all respects as per the Notification.
- iv) All incomplete Application Forms will be rejected.
- v) **Applications submitted in any other format (including old Hard Copy form) will not be accepted.**
- vi) Printout of online application (Confirmation Page) should be kept by the candidate for further reference.
- vii) **Application form submitted after the last date (i.e. 30/11/2019) will not accepted and no fee will be accepted after 30th Dec, 2019 under any circumstances.**
- viii) The Candidate should note that his/her selection is strictly provisional. The mere fact that application receipt has been issued and the candidate is allowed to appear for the interview shall not imply that the school has finally selected the candidate.
- ix) **Xavier School may change the date of interview without assigning any reason.**
- x) **No candidate will be allowed to appear for the interview if application receipt is not brought at the time of interview.**